



TOWN OF KITTERY

Human Resources

200 Rogers Road, Kittery, ME 03904

Telephone: 207-475-1332 Fax: 207-439-6806

jobs@kitteryme.org

EMPLOYMENT OPPORTUNITY – SEASONAL GROUNDS & MAINTENANCE ASSISTANT / GATEKEEPER FORT FOSTER

The Town of Kittery is seeking a Seasonal Grounds and Maintenance Assistance/Gatekeeper. Seasonal Grounds Maintenance Assistant duties include maintaining road side, cutting trees, raking leaves, cleaning bathrooms and grills, mowing grass, operating equipment including mowers, trimmers, leaf blowers, and other equipment, driving a Town vehicle and other duties as assigned. Seasonal Gatekeeper duties include greeting visitors, checking passes, selling daily and seasonal passes, completing daily attendance logs, preparing deposits, and other duties as assigned. Seasonal employees will spend time in both roles.

The starting range for the position is \$16.00 to \$18.00 per hour based on experience. Seasonal employment is up to 40 hours per week between Memorial Day and Labor Day, and hours may vary during month of May and September. All schedules include weekend hours.

Candidate must be 18 years of age or older, have a valid driver's license, and be able to responsibly handle money, and demonstrate good customer service skills. This position also requires a pre-employment motor vehicle and general background check.

Experience as a laborer or equipment operator, and/or cashiering or money handling preferred.

The position typically involves heavy physical work, lifting up to 50 pounds. Candidates must be physically able to operate a variety of machines and equipment, to move or carry job-related objects or materials; capable of walking, crawling, crouching, stooping, kneeling, pushing, pulling, lifting, and carrying heavy objects.

Please complete the application located on our website at www.kitteryme.gov under employment opportunities and submit to:

Human Resources
Town of Kittery
200 Rogers Road, Kittery, ME 03904
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Accepting applications until position is filled

The Town of Kittery is an Equal Employment Opportunity Employer and is committed to excellence through diversity in its staff. We strongly encourage all qualified individuals to apply.